



# KAMLOOPS CANOE KAYAK CLUB

## ASSISTANT COACH (AC)

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**Posting Date:** January 26, 2022

**Job Title:** Assistant Coach

**Employment:** April - September Full Time (30-35 hours/week)

**Reports to:** Board of Directors and Head Coach

**Application Deadline:** Open until filled, or July 31, 2022

**Term:** May 16 – Sept 3, 2022 (with possible extensions and date flexibility)

**Compensation:** \$20.20/hr

### **About Kamloops Canoe Kayak Club:**

KCKC is a not-for-profit paddling club located at beautiful Shumway Lake, 20 minutes outside of Kamloops, and home of the 1993 Canada Summer Games. Located at the Kamloops Water Sports Facility, the location is shared with the Kamloops Rowing Club and Kamloops Water Ski Club. Established in 1990, this society serves the Kamloops region in the sport of sprint canoe and kayak while promoting the sport in a fun, friendly and safe environment. KCKC has a professional, full-time, year-round coach and offers programming to over 1000 youth per year. With a commitment to high performance excellence, KCKC has produced athletes competitive at the national and international level.

### **General Description:**

The Assistant Coach will provide ongoing support to the Head Coach in the areas of: coaching athletes, equipment maintenance, administrative duties, communicating with staff and parents while creating and maintaining a fun, friendly, and safe environment. The AC will be responsible for coaching designated athletes both on and off the water in all kinds of weather at Shumway Lake. Out of town overnight regatta attendance, and coaching at other unidentified locations in the region may be required.

### **Summary Job Description:**

The Assistant Coach is a full time term position working with KCKC High Performance and Development Teams with athletes ranging in age from 12 to 21. The AC will also assist in overseeing spring and summer programming and identifying paddlers with development potential.

As programs are developing, the AC may have direct and indirect coaching and supervision of the Masters, Dragon Boat and SUP Training Groups are needed.

The successful candidate will take a lead role in the development, implementation and evaluation of these programs. As a mentor to athletes, the AC's coaching and development strategy, goals and objectives should be in line with the athletes and the organization's long term development.

This position requires flexible work hours based on suitable training times for athletes and overall club scheduling.

### **Work Environment**

The high performance groups can train on the water up to 10 times each week, from April until October. Practices can begin as early as 6 am in the morning and start as late as 6:30 in the evenings for approximately 3 hours. Large portions of non-work hours during the day may be experienced during parts of the season. The high performance paddling season will run from April to November. This position will be focused on on-water training during the paddling season.

The assistant coaches reports to the BOD and Head Coach, and will have some autonomy in running practices for their assigned groups. Details on which and how many practices per week, and working dates, are negotiable with the head coach, with the focus being on maintaining quality coaching for all athletes. Flexibility will be a must in

working with unforeseen conditions such as smoke, weather, changing COVID Protocols and other operating groups on site. Driving and pulling of team boats, a trailer and/or athletes to outside events are a possibility.

### **Skills and Qualifications**

- Possess advanced knowledge of sprint canoe/kayak technique
- NCCP Certification or equivalent (ICF Certification is accepted) preferred
- Minimum of 1-2 years of experience coaching sprint canoe/kayak
- Make Ethical Decision NCCP Certified
- Canoe Kids Course
- Safe Sport Training NCCP Certified
- Ability to work independently in an unsupervised environment
- Hold a Canadian Coast Guard Pleasure Craft Operators Certificate (Required prior to Employment)
- First Aid (Required Prior to Employment)
- Criminal Background and Vulnerable Sector Check
- Experience with or comfort with pulling and maneuvering boat trailers would be an asset.
- A Class 4 Drivers License would be an asset
- Applicant must be between the ages of 20 - 30 years as this is a requirement for funding for this position
- Must be a Canadian Citizen or a Permanent Resident
- Must be physically fit and able to lift 60 lbs

### **The KCKC Assistant Coach will:**

- Be responsive to individual athlete needs and feedback;
- Follow and enforce KCKC Safe Sport practices;
- Follow and enforce all KCKC club policies;
- Follow direction and feedback from BOD and Head Coach;
- Be a role model and recognize the impact you have both off and on the water to the paddlers' growth as athletes and individuals;
- Be an independent worker, a self starter, and take initiative when needed towards athlete and club development;
- Assist club in areas of recreational and school programming when needed;
- Be passionate about mental and emotional well-being in addition to the physical aspects of an athletes' growth and development;
- Be a passionate learner and are committed to your own growth and skill development;
- Be able to manage and when needed enforce disciplinary measures with athletes;
- Ensure the paddling environment and group activities are positive, safe, healthy, and fun;
- Attend practices and events as assigned by the Head Coach & maintains set schedule;
- Assist the Head Coach with setting up and breaking down for practices and events;
- Manage and maintain equipment on a regular basis;
- Monitor and evaluate the progress of individual athletes, referring them to the head coach when they need specific attention;
- Communicate effectively and in a positive manner with co-workers, parents and club participants;
- Be flexible in adapting your experience and methods to the overall program philosophies and introducing new ones when deemed beneficial;
- MUST be flexible and have the ability to accommodate to a changing environment
- Have a strong understanding of requirements to create a quality daily training environment for athletes.

### **Next Steps**

Adding to our team is a very important step in the growth and development of our club. We've taken time to be purposeful and thoughtful with this job posting. Please take time to do the same with your application. Help us understand how you see your experience is relatable to this job posting, and how you would be a great addition to our team. Please send resumes to Anita Grover to [ajgrover1@gmail.com](mailto:ajgrover1@gmail.com). Only successful candidates will be contacted for interviews.